

# CCM Meeting Minutes

INPUT FIELDS INDICATED BY YELLOW BOXES

MEETING DETAILS									
COUNTRY (CCM)		CCM Albania			TOTAL NUMBER OF VOTING MEMBERS PRESENT (INCLUDING ALTERNATES)				13
MEETING NUMBER (if applicable)		12 th			TOTAL NUMBER OF NON-CCM MEMBERS / OBSERVERS PRESENT (INCLUDING CCM SECRETARIAT STAFF)				3
DATE (dd.mm.yy)		17 April 2015			QUORUM FOR MEETING WAS ACHIEVED (yes or no)				yes
DETAILS OF PERSON WHO CHAIRED THE MEETING					DURATION OF THE MEETING (in hours)				1 hour
HIS / HER NAME & ORGANISATION	First name	Milva			VENUE / LOCATION		Ministry of Health		
	Family name	Ekonomi			MEETING TYPE (Place 'X' in the relevant box)		Regular CCM meeting		
	Organization	Ministry of Health			MEETING TYPE (Place 'X' in the relevant box)		Extraordinary meeting		
HIS / HER ROLE ON CCM (Place 'X' in the relevant box)	Chair				MEETING TYPE (Place 'X' in the relevant box)		Committee meeting		
	Vice-Chair				GLOBAL FUND SECRETARIAT / LFA ATTENDANCE AT THE MEETING (Place 'X' in the relevant box)		LFA	X	
	CCM member				GLOBAL FUND SECRETARIAT / LFA ATTENDANCE AT THE MEETING (Place 'X' in the relevant box)		FPM / PO		
	Alternate		X		GLOBAL FUND SECRETARIAT / LFA ATTENDANCE AT THE MEETING (Place 'X' in the relevant box)		OTHER	X	
HIS / HER SECTOR* (Place 'X' in the relevant box)								NONE	
GOV	MLBL	NGO	EDU	PLWD	KAP	FBO	PS		
X									

LEGEND FOR SECTOR*			
GOV	Government	PLWD	People Living with and/or Affected by the Three Diseases
MLBL	Multilateral and Bilateral Development Partners in Country	KAP	People Representing 'Key Affected Populations'
NGO	Non-Governmental & Community-Based Organizations	FBO	Religious / Faith-based Organizations
EDU	Academic / Educational Sector	PS	Private Sector / Professional Associations / Business Coalitions

SELECT A SUITABLE CATEGORY FOR EACH AGENDA ITEM (Place 'X' in the relevant box)															
GOVERNANCE OF THE CCM, PROPOSALS & GRANT MANAGEMENT RELATED TOPICS															
	Review progress, decision points of last meeting – Summary Decisions	Review CCM annual work plans / budget	Conflict of Interest / Mitigation	CCM member renewals/appointments	Constituencies engagement	CCM Communications / consultations with in-country stakeholders	Gender issues	Proposal development	PR / SR selection / assessment / issues	Grant Consolidation	Grant Negotiations / Agreement	Oversight (PUDRs, management actions, LFA debrief, audits)	Request for continued funding / periodic review / phase II / grant consolidation / closures	TA solicitation / progress	Other
AGENDA ITEM #1	Miratimi i Axhendes se Mbledhjes;														
AGENDA ITEM #2	Miratimi i minutave te mbledhjes se meparshme te MKV-s (16 Shkurt 2015);														

AGENDA SUMMARY	
AGENDA ITEM No.	WRITE THE TITLE OF EACH AGENDA ITEM / TOPIC BELOW
AGENDA ITEM #1	Miratimi i Axhendes se Mbledhjes;
AGENDA ITEM #2	Miratimi i minutave te mbledhjes se meparshme te MKV-s (16 Shkurt 2015);



SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED				
<p>Milva Ekonomi:Pyeten te pranishmit nese jane dakort me axhenden e qarkulluar me pare nga sekretariati nepermjet e-mail-it dhe nese kane ndonje pike tjeter per te shtuar apo diskutuar.  Gjithashtu propozohen dy pika te tjera per tu shtuar ne axhende dhe per tudiskutuar:  -Miratimi nga MKV-ja i Mbylljes se Grantit te PIU dhe i raporteve te aktiviteve te qarkulluara me pare nga sekretariati.  -Rikonsiderim per ndarjen e fondeve midis HIV dhe TB dhe nese do kete ndryshim nga ndarja e meparshme. aprovimi nga MKV</p>				
SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM				
<i>Please summarize the respective constituencies' contributions to the discussion in the spaces provided.</i>				
GOV	<p>Milva Ekonomi rithekson se eshte bere qarkullimi nga sekretariati i raporteve te mbylljes se Grantit, nepermjet e-mail-it, dhe pyetnese ka ndonje pyetje apo diskutim lidhur me raportet e paraqitura, si dhe per raportin e takimit qe Komiteti Mbikqyres ka zhvilluar ne kete kuader me PIU-n.  Theksohet fakti dhe kerkohet nga Drejtoresha e PIU-ut ne komunikimet me GF duhet te vendos ne e-mail adresen e sekretariatit te MKV-s.</p>			
MLB L				
NGO				
EDU				
PLW D	<p>Olimbi Hoxhaj parashtron verejtjen se PIU-u ne e-mail komunikim me GF duhet te vendos adresen e e-mailit te sekretariatit te MKV-s kur tematika e komunikimit perfshin MKV-n. Gjithashtu te behet kujdes me faktin se kur nje vendim nuk eshte marre ne MKV nuk duhet transmetuar nga PIU tek GF sikur ka pasur vendimmarrje( referuar mbledhjes se fundit per mbylljen e grantit te FG), Sipas vendimeve te Mbledhjes se fundit te MKV-s, referuar minuatave te mbledhjes, raportet e mbylljes se aktiviteve te PIU vetem jane diskutuar ne mbledhjen e dates 16 Shkurtit te MKV, por nuk u jane miratuar nga MKV-ja, gje qe cenon vertetesine midis dokumentacionit te ruajtur dhe raportimeve te PIU-t.</p>			
FBO				
KAP				
DECISION(S) <i>Summarize the decision in the section below</i>				
<p>Miratohet axhenda e mbledhjes se dt.17 Prill ,2015  MKV-ja pranon shqyrtimin e dy pikave shtese te axhendes.  Miratim nga MKV-ja i mbylljes se Grantit te PIU  Miratimi i VENDIMIT te ndarjes se meparshme te Fondeve (Program Split) mes HIV-it dhe TB-sne raportin 4.8 me 1.2si dhe aktivitetet e perbashketa do jene 50 me 50, te ndara barabarte sipas programeve respektive midis HIV-it dhe TB-s.</p>				
ACTION(S)			KEY PERSON RESPONSIBLE	DUE DATE
<i>Summarize below any actions to be undertaken indicating who is responsible for the action and by when the action should be completed.</i>				
DECISION MAKING				
MODE OF DECISION MAKING (Place 'X' in the relevant box)	CONSENSUS*		IF 'VOTING' WAS SELECTED, INDICATE METHOD AND RESULTS	
	VOTING	X	VOTING METHOD (Place 'X' in the relevant box)	SHOW OF HANDS X
			SECRET BALLOT	
			ENTER THE NUMBER OF MEMBERS IN FAVOUR OF THE DECISION >	13
			ENTER THE NUMBER OF MEMBERS AGAINST THE DECISION >	
*Consensus is general or widespread agreement by all members of a group.			ENTER THE NUMBER OF VOTING CCM MEMBERS WHO ABSTAINED>	
MINUTES OF EACH AGENDA ITEM				

<b>AGENDA ITEM #2</b>	<b>Miratimi i minutave te mbledhjes se meparshme MKV (16 Shkurt 2015)</b>			
<b>CONFLICT OF INTEREST. (List below the names of members / alternates who must abstain from discussions and decisions)</b>				
No conflict of interest identified. Asnje konflikt interesi i identifikuar				
WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no) >				
<b>SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED</b>				
Milva Ekonomi:Pyeten te pranishmit nese dakort me minutat e mbledhjes se meparshme te dates 16 Shkurt, 2015 te qarkulluar me pare nepermjet e-mail-it dhe nese ka ndonje verejtje lidhur me minutat.				
<b>SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM</b>				
<i>Please summarize the respective constituencies' contributions to the discussion in the spaces provided.</i>				
GOV				
MLB L				
NGO				
EDU				
PLW D				
FBO				
KAP				
<b>DECISION(S)</b> <i>Summarize the decision in the section below</i>				
Miratohen ne unanimitet nga anetaresia e MKV, minutat e qarkulluara me pare te mbledhjes se MKV-s te dt.16 Shkurt ,2015.				
<b>ACTION(S)</b>		<b>KEY PERSON RESPONSIBLE</b>	<b>DUE DATE</b>	
<i>Summarize below any actions to be undertaken indicating who is responsible for the action and by when the action should be completed.</i>				
<b>DECISION MAKING</b>				
<b>MODE OF DECISION MAKING</b> (Place 'X' in the relevant box)	<b>CONSENSUS*</b>	<input checked="" type="checkbox"/>	<b>IF 'VOTING' WAS SELECTED, INDICATE METHOD AND RESULTS</b>	
	<b>VOTING</b>	<input type="checkbox"/>		
			<b>VOTING METHOD</b> (Place 'X' in the relevant box)	<b>SHOW OF HANDS</b>
				<b>SECRET BALLOT</b>
			<b>ENTER THE NUMBER OF MEMBERS <u>IN FAVOUR OF THE DECISION</u></b> >	
		<b>ENTER THE NUMBER OF MEMBERS <u>AGAINST THE DECISION</u></b> >		
		<b>ENTER THE NUMBER OF VOTING CCM MEMBERS <u>WHO ABSTAINED</u></b> >		
<small>*Consensus is general or widespread agreement by all members of a group.</small>				
<b>MINUTES OF EACH AGENDA ITEM</b>				
<b>AGENDA ITEM #3</b>	<b>Menaxhim i Konfliktit te Interesit per anetaret e MKV-s gjate procesit te votimit sipas pikave te axhendes;</b>			
<b>CONFLICT OF INTEREST. (List below the names of members / alternates who must abstain from discussions and decisions)</b>				

WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no) >			
<b>SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED</b>			
<p>Milva Ekonomi sqaron se bazuar ne Manualine Poitikave te Qeverisjes se MKV-s te aprovuar ne mbledhjen e 16 Shkurt 2015, ekzistencen e nje Komiteti Ekzekutiv, i cili menaxhon Konfliktin e Interesit me perberje te Kryetar dhe N/kryetar te MKV-s dhe Kryetar dhe N/kryetar te Komitetit Mbikqyres. Mbi kete baze i jepet fjala Bujanes me cilesine e Kryetares se Komitetit Mbikqyres per vleresimin e anteresise mbi Konfliktin e Interesit per mbledhjen e sotme.</p>			
<b>SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM</b> <i>Please summarize the respective constituencies' contributions to the discussion in the spaces provided.</i>			
GOV			
MLB L	<p>1. Bujana Hoti sqaron se vleresohet se ka konflikt interesi ne piken e axhendes gjate diskutimit te CN dhe gjate diskutimit te Program Split-it. Gjate diskutimit te ketyre pikave te axhendes nuk duhet te jene te pranishem ne salle anetaret apo personat zevendesues nga MSH dhe UNDP.</p>		
NGO			
EDU			
PLW D			
FBO			
KAP			
<b>DECISION(S)</b> <i>Summarize the decision in the section below</i>			
<b>Miratimi i vleresimit te menaxhimit te Konfliktit te Interesit</b>			
<b>ACTION(S)</b>		<b>KEY PERSON RESPONSIBLE</b>	
		<b>DUE DATE</b>	
<i>Summarize below any actions to be undertaken indicating who is responsible for the action and by when the action should be completed.</i>			
<b>DECISION MAKING</b>			
<b>MODE OF DECISION MAKING</b> (Place 'X' in the relevant box)	CONSENSUS*	<input checked="" type="checkbox"/>	<b>IF 'VOTING' WAS SELECTED, INDICATE METHOD AND RESULTS</b>  VOTING METHOD (Place 'X' in the relevant box)  SHOW OF HANDS  SECRET BALLOT  ENTER THE NUMBER OF MEMBERS IN FAVOUR OF THE DECISION > ENTER THE NUMBER OF MEMBERS AGAINST THE DECISION > ENTER THE NUMBER OF VOTING CCM MEMBERS WHO ABSTAINED>
	VOTING	<input type="checkbox"/>	
*Consensus is general or widespread agreement by all members of a group.			
<b>MINUTES OF EACH AGENDA ITEM</b>			
<b>AGENDA ITEM #4</b>	<p>Perditesim mbi veprimet e ndermarra sipas vendimeve te mbledhjeve te meparshme te MKV;</p> <ul style="list-style-type: none"> <li>-Raportimi i ndjekjes se problematikave dhe gjetjeve nga Komiteti Mbikqyres.</li> <li>-Gjendja e sherbimit psikologjik ne Kliniken Ambulatore te HIV/AIDS (Raporti i Drejtorise se QSUT-s)</li> <li>-Tarifat e testeve te HIV-it</li> </ul>		

<b>CONFLICT OF INTEREST. (List below the names of members / alternates who must abstain from discussions and decisions)</b>		
<b>WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no) &gt;</b>		
<b>SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED</b>		
Milva Ekonomi lidhur me kete pike raporton Bujana Hoti me cilesine e Kryetares se Komitetit Mbikqyres.		
<b>SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM</b>		
<i>Please summarize the respective constituencies' contributions to the discussion in the spaces provided.</i>		
<b>GOV</b>		
<b>MLB L</b>	<p>Bujana Hoti raporton mbi dy vizitat e fundit te Komitetit Mbikqyres ne QKTV te Vlores dhe te Tiranes, raportet e te cilave jane qarkulluar me e-mail nga sekretariati i MKV-s, me gjetjet dhe ceshtjet e ngritura si nga stafi qe ofron sherbimin ashtu dhe nga personat qe e marin kete sherbim.</p> <p>-Lidhur me raportimin e kerkuar ne Mbledhjen e meparshme nga ana e Drejtorise se QSUT-s per sherbimin e psikologut ne Kliniken Ambulatore, ka patur nje komunikim me email te Drejtoreshes se QSUT me Znj, Milva Ekonomi i bere prezent anetaresise se MKV-s dhe Komitetit Mbikqyres ku theksohet se ky sherbim eshte ekzisten aktualisht por duhet rritur cilesia e punes se sherbimit te psikologut, problematike me te cilen po meret vete Drejtoria e QSUT-s.</p> <p>-Per tarifat e testeve te HIV, ofrimi falas i te cilit mbeshtetet ne legjislacionin shqiptar, shqetesimi I ngritur ne Mbledhjen e meparshme te MKV-s nga grupet e interest per Tiranen eshte ndjekur dhe trajtuar dhe eshte konstatuar se nuk kishte te bente vetem me testin per HIV-in, por dhe me tarifimin e te gjithe testeve te tjera qe padijenine e Drejtoreshes se Institucionit, konstatohet aplikimi i nje liste tarifimi per te gjitha testimet e ofruara, dhe problem I testimit tashme rezulton I zgjidhur por mbetet per tu verifikuar.</p>	
<b>NGO</b>		
<b>EDU</b>		
<b>PLW D</b>	<p>Olimbi Hoxhaj shton se raporti i paraqitur nga Drejtoria e QSUT-s per sherbimin e psikologut eshte jo profesional dhe me mangesi; nuk flitej per nderprerjen e sherbimit te psikologut ne Kliniken Ambulatore per nje periudhe kohore dhe arsyet perse ndodhi, si edhe mungesen tatoale te ketij sherbimi ne Kliniken e Pediatrie, duke theksuar rendesine e ketij sherbimi si per femijet HIV pozitiv dhe per familjaret dhe te afermit e tyre.</p>	
<b>FBO</b>		
<b>KAP</b>		
<b>DECISION(S)</b> <i>Summarize the decision in the section below</i>		
Milva Ekonomi sqaron se Ministria e Mireqenies Sociale dhe Rinise ka perfshire ne Paketën e re Sociale ende ne diskutim kete problematike, dhe ky shqetesim i ngritur ne MKV-ja do gjej zgjidhje me aprovimin e kesaj pakete. Pavaresisht ktij fakti Ministria e Shendetesise ka pjesen e saj perberese dhe rolin e saj ne kete pakete ku do gjejne pasqyrim dhe zgjidhje problematikat e karakterit social.		
<b>ACTION(S)</b>	<b>KEY PERSON RESPONSIBLE</b>	<b>DUE DATE</b>
<i>Summarize below any actions to be undertaken indicating who is responsible for the action and by when the action should be completed.</i>		

Ndjekja e problemit te pageses se testimit te HIV . Ndjekja ne vazhdim e sherbmit te psikologut ne Klinikat outpatient		Komiteti Mbikqyres I rinovuar	Maj-Shtator 2015
<b>DECISION MAKING</b>			
MODE OF DECISION MAKING (Place 'X' in the relevant box)	CONSENSUS*	X	IF 'VOTING' WAS SELECTED, INDICATE METHOD AND RESULTS
	VOTING		VOTING METHOD (Place 'X' in the relevant box)
			SHOW OF HANDS
			SECRET BALLOT
			ENTER THE NUMBER OF MEMBERS IN FAVOUR OF THE DECISION >
		ENTER THE NUMBER OF MEMBERS AGAINST THE DECISION >	
		ENTER THE NUMBER OF VOTING CCM MEMBERS WHO ABSTAINED >	
*Consensus is general or widespread agreement by all members of a group.			

<b>MINUTES OF EACH AGENDA ITEM</b>	
AGENDA ITEM #5	Raportim mbi Procesin e Rinovimit te MKV-s
CONFLICT OF INTEREST. (List below the names of members / alternates who must abstain from discussions and decisions)	
WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no) >	
SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED	
<p>Milva Ekonomi sqaroi qe sikur jane te gjithë ne dijëni ka filluar procesi I rinovimit te MKV per te cilin do flase Z.Ylvi Selmani anetar I Komitetit te Rinovimit te MKV per nje pasqyrim te procesit.</p>	
SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM	
<i>Please summarize the respective constituencies' contributions to the discussion in the spaces provided.</i>	
GOV	<p>Ylvi Selmani sqaroi etapat e procesit te Rinovimit te MKV, krijimin e Komitet Rinovimit me 16 Shkurt ne mbledhjen e MKV, e ndjekur me dy takime te ketij komiteti nje me 13 Mars dhe nje me 7 Prill, si dhe publikimin e njoftimit ne website e MKV dhe ne Gazeten Panorama si gazette me tirazhin me te shitur, gjithashtu jane derguar nga sekretariati email njoftimi te gjitha OJQ-ve dhe frupeve te Interesit, te gjithë anetareve/zevendesues te MKV, per te patur nje spekter sa me te gjere aplikuesish. Nderkohe qe Institucioneve Publike ju eshte derguar shkrese zyrtare nga Ministri I Shendetesise per perfaqesimin e tyre ne MKV, perfshire ketu dhe UN dhe Ambasaden Franceze.(bashkengjitur raporti shoqerise civile dhe minutat e takimeve te Komitetit Rinovimit).</p> <p>Nga shqyrtimi I aplikimeve te ardhura nga Grupet Vulnerabel rezultuan dy aplikime nje i shoqates ISOP me dokumentacion te rregullt qe e marim te mireqene, por qe eshte me Konflikt Interesi dhe aplikimi tjeter I ardhur nga ProLGBT me problem/ konflikt me Tatimet lidhur me disa pagesa.Per sa I takon Shoqates se Profesionisteve nga dy vende kemi vetem nje aplikant ate te Shoqates se Infeksionisteve.Gjithashtu kemi dhe nje kerkese mbas perfundimit te periudhes se aplikimit nga Aksion + Z.Genc Mucollari I cili ka kerkuar ti jepet mundesia per aplikim dhe nje here mqs email I njoftimit I kishte perfunduar ne junk. Per sa me siper Komiteti I Rinovimit mendon te rihape procesin e zgjedhjeve dhe nje here per dy pozicionet per Grupet Vulnerable dhe nje pozicion per Shoqaten e Profesionisteve. Donika Bardhi sqaroi se dhe Shoqata e Pneumologeve nuk ka aplikuar per arsyen e vetme qe kishte me tatimet per ti hapur rruge Shoqates respiratore dhe te semureve te TB. Ylvi Selmani theksoi qe sikur GF eshte shume I ndjeshem ndaj konfliktit te interesit ne duhet te kemi vemendjen tone ndaj konfliktit actual, potencial dhe konfliktit ne dukje.Pra jane disa arsye qe na detyrojne te shtyjme procesin.</p>
MLB	
L	
NGO	

EDU	
PLW D	
FBO	
KAP	

**DECISION(S)** *Summarize the decision in the section below*

Aprovimi per procesin e zgjedhjeve per shoqatat e PLWH, TB, Organizata e grave dhe e te rinjve, Sektorin e Edukimit.  
Miratimi nga MKV per shtyrje te procesit te Rinovimit te MKV, per shoqaten e Profesionisteve dhe per Grupet vulnerable dhe rihapjen e procesit per shprehje interesi per antaresim ne MKV.

<b>ACTION(S)</b>	<b>KEY PERSON RESPONSIBLE</b>	<b>DUE DATE</b>
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*Summarize below any actions to be undertaken indicating who is responsible for the action and by when the action should be completed.*

Kryerja e procesit te shtyre te rinovimit.	Manjola Kola Komiteti I Rinovimit te MKV	May 2015
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**DECISION MAKING**

<b>MODE OF DECISION MAKING</b> (Place 'X' in the relevant box)	<b>CONSENSUS*</b>	<b>X</b>	<b>IF 'VOTING' WAS SELECTED, INDICATE METHOD AND RESULTS</b>		
	<b>VOTING</b>		<b>VOTING METHOD</b> (Place 'X' in the relevant box)	<b>SHOW OF HANDS</b>	
				<b>SECRET BALLOT</b>	
			<b>ENTER THE NUMBER OF MEMBERS IN FAVOUR OF THE DECISION</b>		
			<b>ENTER THE NUMBER OF MEMBERS AGAINST THE DECISION</b>		
*Consensus is general or widespread agreement by all members of a group.			<b>ENTER THE NUMBER OF VOTING CCM MEMBERS WHO ABSTAINED &gt;</b>		

**MINUTES OF EACH AGENDA ITEM**

<b>AGENDA ITEM #6</b>	<b>Aprovimi i Concept Note</b>
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**CONFLICT OF INTEREST.** (List below the names of members / alternates who must abstain from discussions and decisions)

Conflict of Interest Identified.

**WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no) >**

**SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED**

Milva Ekonomi sqaron se ne kete pike te axhendes MSH dhe UNDP duhet te dalin nga salla e Mbledhjes per shkak te ekzistevces se konfliktit te interesit.

**SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM**

*Please summarize the respective constituencies' contributions to the discussion in the spaces provided.*

<b>GOV</b>	Roland Bani sqaron se risia e procesit te tanishem te CN eshte se jane shtuar disa module te reja; fuqizimi i komunitetit, modul i ri ne PSM, modul i ri per FSSh. Lidhur me Strategjite e nderhyrjes ka nje perqasje te re pergrupeve vulnerable, bazuar ne komunitet, puna per permiresimin e njesive mobile per grupet vulnerable, si dhe fuqizimi i rolit te strukturave shendetesore. Gjithashtu eshte hartuar nje buxhet i detajuar per pjesen e HIV. Eshte punuar gjithashtu ne termat e qendrushmerise dhe vazhdueshmerise se sherbimeve me perfundimine GF. Pyetet nese ka ndonje verejtje apo sygjerim.
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Arjan Harxhi; pyet lidhur me ndryshimet e permendura nga Roland Bani si jane reflektuar keto ne buxhet? Po mendohet te miratohet CN por pa buxhetin perkates nuk ka kuptim ky miratim. Shqetesimi i ngritur qe te mos behen orjentime te fondeve per aktivitete trajnuese por blerje te kiteve te ilaceve te cilat nuk ofrohen ne sherbimet, dhe si do pasqyrohet kjo gje ne kete buxhet, ky ishte dhe shqetesimi I ngritur dje ne takimin me Drejtuesit e QSUT dhe Klinikes Ambulatore. Shpreh mendimin se si mund te miratojme buxhetin kur nuk eshte paraqitur i perfunduar. Eshte kerkuar shtimin i aktiviteteve te kujdesit si mjekimin e infeksioneve oportuniste pa e ditur nese eshte pasqyruar ne buxhet dhe kur do kemi produktin final. Sugjeroj qe aprovimi i CN te behet me votim online, jo sot por kur te kemi produktin final.

Roland Bani sqaron se te gjitha keto jane pasqyruar ne buxhetin perkates, dhe po punon ekspertja Katerina Sharapka, pritet normalisht ta paraqese sot te perfunduar me buxhetet perkatese. Pritet gjithashtu dhe raporti nga OBSH-ja.

MLB L	
NGO	
EDU	
PLW D	Olimbi Hoxhaj propozon te behet aprovimi online nepermjet qarkullimit me email i CN perpara dorezimit te CN. Propozimi hidhet per miratim nga MKV-ja
FBO	
KAP	

**DECISION(S)** *Summarize the decision in the section below*

Miratohet votimi dhe miratimi online i CN te draftit final qarkulluar me e-mail nga sekretariati I MKV-s sapo produkti final te jete gati.

ACTION(S)	KEY PERSON RESPONSIBLE	DUE DATE
<i>Summarize below any actions to be undertaken indicating who is responsible for the action and by when the action should be completed.</i>		

DECISION MAKING				
MODE OF DECISION MAKING (Place 'X' in the relevant box)	CONSENSUS*		IF 'VOTING' WAS SELECTED, INDICATE METHOD AND RESULTS	
	VOTING	x	VOTING METHOD (Place 'X' in the relevant box)	SHOW OF HANDS SECRET BALLOT
			ENTER THE NUMBER OF MEMBERS IN FAVOUR OF THE DECISION >	13
			ENTER THE NUMBER OF MEMBERS AGAINST THE DECISION >	0
			ENTER THE NUMBER OF VOTING CCM MEMBERS WHO ABSTAINED>	0
*Consensus is general or widespread agreement by all members of a group.				

MINUTES OF EACH AGENDA ITEM	
AGENDA ITEM #7	Aprovim i Procesit te Konsultimeve
CONFLICT OF INTEREST. (List below the names of members / alternates who must abstain from discussions and decisions)	
No conflict of interest identified. Asnje konflikt interesi i identifikuar	
WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no) >	
SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED	

Milva Ekonomi ; sqaron ne emer te Komitetit te Zhvillimit te CN, Olimbi Hoxhaj do te beje nje pershkrim te procesit konsultativ te CN.

**SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM**

*Please summarize the respective constituencies' contributions to the discussion in the spaces provided.*

GOV	
MLB	
NGO	
EDU	
PLWD	Olimbi Hoxhaj ben nje pershkrim te hapave ne te cilat kaloi procesi konsultativ. (bashkengjitur "Consultation Process for CN writing". Gjithashtu sqaron se lista me te gjitha aktivitetet e konsultimeve te zhvillimit te CN eshte qarkulluar nga sekretariati, perfshire dhe minutat e takimeve te Komitetit te hartimit te Propozimeve.
FBO	
KAP	

**DECISION(S)** *Summarize the decision in the section below*

Miratohet Raporti i Procesit konsultativ te zhvillimit te CN.

ACTION(S)	KEY PERSON RESPONSIBLE	DUE DATE
<i>Summarize below any actions to be undertaken indicating who is responsible for the action and by when the action should be completed.</i>		

**DECISION MAKING**

MODE OF DECISION MAKING (Place 'X' in the relevant box)	CONSENSUS*	<input checked="" type="checkbox"/>	IF 'VOTING' WAS SELECTED, INDICATE METHOD AND RESULTS		
	VOTING	<input type="checkbox"/>	VOTING METHOD (Place 'X' in the relevant box)	SHOW OF HANDS	<input type="checkbox"/>
				SECRET BALLOT	<input type="checkbox"/>
				ENTER THE NUMBER OF MEMBERS <u>IN FAVOUR OF THE DECISION</u>	<input type="text"/>
				ENTER THE NUMBER OF MEMBERS <u>AGAINST THE DECISION</u>	<input type="text"/>
			ENTER THE NUMBER OF VOTING CCM MEMBERS <u>WHO ABSTAINED</u>	<input type="text"/>	

\*Consensus is general or widespread agreement by all members of a group.

**MINUTES OF EACH AGENDA ITEM**

AGENDA ITEM #8	Caktimi i dates se vizites se ardhshme te ekspertit teknik te MKV-s, Z.Shailendra Haruray.
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**CONFLICT OF INTEREST.** (List below the names of members / alternates who must abstain from discussions and decisions)

No conflict of interest identified. Asnje konflikt interesi i identifikuar

WAS THERE STILL A QUORUM AFTER MEMBERS' RECUSAL DUE TO DECLARED CONFLICTS OF INTEREST (yes or no) >

**SUMMARY OF PRESENTATIONS AND ISSUES DISCUSSED**

Milva Ekonomi; sqaron se ne baze te e-mail-it qe Z.Shailendra Haruray te derguar prane sekretariatit kerkohe miratimi i MKV-s per caktimin e dates se vizites se ardhshme te misionit te tij ne forcimin e rolit qeverises te MKV-s.

**SUMMARY OF SPECIFIC CONTRIBUTIONS / CONCERNS / ISSUES AND RECOMMENDATIONS RAISED BY CONSTITUENCIES ON THE CCM**

*Please summarize the respective constituencies' contributions to the discussion in the spaces provided.*

GOV	
MLB L	
NGO	
EDU	
PLW D	
FBO	
KAP	

**DECISION(S)** *Summarize the decision in the section below*

Hidhet per votim dhe miratohet data e vizites se ardhshme te Z. Shailendra Haruray per daten 11 Maj 2015 dhe mbledhjes se ardhshme te MKV-s me daten 18 May 2015.

ACTION(S)	KEY PERSON RESPONSIBLE	DUE DATE
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*Summarize below any actions to be undertaken indicating who is responsible for the action and by when the action should be completed.*

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**DECISION MAKING**

<b>MODE OF DECISION MAKING</b> (Place 'X' in the relevant box)	CONSENSUS*	<b>X</b>	IF 'VOTING' WAS SELECTED, INDICATE METHOD AND RESULTS		
	VOTING		<b>VOTING METHOD</b> (Place 'X' in the relevant box)	SHOW OF HANDS	
				SECRET BALLOT	
				ENTER THE NUMBER OF MEMBERS <u>IN FAVOUR OF THE DECISION</u>	
				ENTER THE NUMBER OF MEMBERS <u>AGAINST THE DECISION</u>	
*Consensus is general or widespread agreement by all members of a group.			ENTER THE NUMBER OF VOTING CCM MEMBERS <u>WHO ABSTAINED</u> >		



To add an additional 'Agenda Item', copy a blank version of the Agenda 1 table. To do this, rest the pointer on the upper-left corner of the table until the table move handle appears (see diagram on the left). Copy the table to a new location by copying and pasting. Then adjust the Agenda Item #. Repeat as necessary for additional Agenda items.

**SUMMARY OF DECISIONS & ACTION POINTS**

AGENDA ITEM NUMBER	WRITE IN DETAIL THE DECISIONS & ACTION POINTS BELOW	KEY PERSON RESPONSIBLE	DUE DATE
AGENDA ITEM #1	Miratohet axhenda e mbledhjes se dates 17 Prill ,2015 MKV pranon shqyrtimin e dy pikave shtese te axhendes. Miratohet nga MKV-japer mbyllja e Grantit te PIU		

	Miratohet VENDIMIT i ndarjes se fondeve te Program Split mes HIV dhe TB ne raportin 4.8 me 1.2 dhe aktivitetet e perbashketa do jene 50 me 50 dhe do merren nga programet respektive te HIV dhe TB.		
AGENDA ITEM #2	Miratohen nga anetaresia e MKV-s, minutat e qarkulluara me pare te mbledhjes se MKV-s te dt.16 Shkurt ,2015.		
AGENDA ITEM #3	Miratohet raporti i menaxhimit te Konfliktit te Interesit		
AGENDA ITEM #4	Ndjekja e problemit te pageses se testimit te HIV . Ndjekja ne vazhdim e sherbmit te psikologut ne Klinikat outpatient.	Komiteti Mbikqyrjes i Rinovuar	maj-shtator 2015
AGENDA ITEM #5	Miratohet nga MKV-ja shtyrja e perfundimit te rinovimit te antaresise se re te MKV-s dhe perseritja e procesit te shprehjes se interesit per Rinovimit te antaresise se MKV-s per grupimet e grupeve vulnerable dhe Shoqatave te Profesionisteve te shendetit.	Manjola Kola Komiteti I Rinovimit te MKV.	MAY 2015
AGENDA ITEM #6	Miratohet votimi online per procesin e aprovimit te CN nepermjet e-mailit sapo drafti final te jete ne dispozicion te Sekretarise se MKV-s.	Manjola Kola	19 PRILL 2015
AGENDA ITEM #7	Miratohet Raporti mbi Zhvillimin e Procesit konsultativ te CN.		
AGENDA ITEM #8	Miratohet data e vizites se ardhshme te Z. Shailendra Haruray me daten 11 Maj 2015 dhe mbledhjes se ardhshme te MKV-s me daten 18 May 2015.		

To add another 'Agenda Item' highlight the entire row corresponding to the last 'Agenda Item #' in the table. Right click on the mouse and select the 'Insert' menu item, then select the 'Insert Rows Below' option. Repeat as necessary to add additional rows.

<b>NEXT MEETING (INCLUDES OUTSTANDING AGENDA ITEMS NOT COMPLETED DURING CURRENT MEETING)</b>	
TIME, DATE, VENUE OF NEXT MEETING (dd.mm.yy)	
PROPOSED AGENDA FOR NEXT MEETING	WRITE THE PROPOSED AGENDA ITEMS IN THE SPACES PROVIDED
AGENDA ITEM #1	Miratimi i Axhendes se Mbledhjes
AGENDA ITEM #2	Miratimi i minutave te mbledhjes se meparshme te MKV-s (17 Prill 2015)
AGENDA ITEM #3	Miratimi i Raportit mbi Menaxhimin e Konfliktit te Interesit per anetaret e MKV-s gjate procesit te votimit sipas pikave te axhendes
AGENDA ITEM #4	Perditesimi i veprimeve te ndermarra sipas vendimeve te mbledhjeve se meparshme te MKV-s
AGENDA ITEM #5	Miratimi i perberjes se MKV se Re.

To add another 'Agenda Item' highlight the entire row corresponding to the last 'Agenda Item #' in the table. Right click on the mouse and select the 'Insert' menu item, then select the 'Insert Rows Below' option. Repeat as necessary to add additional rows.

<b>SUPPORTING DOCUMENTATION</b>	Place an 'X' in the appropriate box	
ANNEXES ATTACHED TO THE MEETING MINUTES	Yes	No

ATTENDANCE LIST	X	
AGENDA	X	
OTHER SUPPORTING DOCUMENTS	X	
IF 'OTHER', PLEASE LIST BELOW:		
Raporti shoqerise civile dhe minutat e takimeve te Komitetit Rinovimit Consultation Process for CN writing Report		

<b>CHECKLIST</b> (Place 'X' in the relevant box)			
	YES	NO	
AGENDA CIRCULATED ON TIME BEFORE MEETING DATE	X		The agenda of the meeting was circulated to all CCM members, Alternates and Non-CCM members <u>2 weeks</u> before the meeting took place.
ATTENDANCE SHEET COMPLETED	X		An attendance sheet was completed by all CCM members, Alternates, and Non-CCM members present at the meeting.
DISTRIBUTION OF MINUTES WITHIN ONE WEEK OF MEETING	X		Meeting minutes should be circulated to all CCM members, Alternates and non-members within <u>1 week</u> of the meeting for their comments, feedback.
FEEDBACK INCORPORATED INTO MINUTES, REVISED MINUTES ENDORSED BY CCM MEMBERS*	X		Feedback incorporated into revised CCM minutes, minutes electronically endorsed by CCM members, Alternates and non-members who attended the meeting.
MINUTES DISTRIBUTED TO CCM MEMBERS, ALTERNATES AND NON-MEMBERS	X		Final version of the CCM minutes distributed to CCM members, Alternates and Non-members and posted on the CCM's website where applicable within <u>15 days</u> of endorsement.

\* Often CCM minutes are approved at the next meeting. Since many months can pass before the next scheduled meeting, electronic endorsement of the CCM minutes is considered to be a more efficient method for effective meeting management.

<b>GLOSSARY FOR ACROYNMS USED IN THE MINUTES:</b>	
ACROYNM	MEANING
PSM	Procurement Supply Management
HR	Human Resources
QSUT	Qendra Spitalore Universitare Tirane

To add an additional 'Acronym', highlight the entire row corresponding to the last 'Acronym' in the table. Right click on the mouse and select the 'Insert' menu item, then select the 'Insert Rows Below' option. Repeat as necessary to add additional rows

<b>CCM MINUTES PREPARED BY:</b>			
TYPE / PRINT NAME >	Manjola Kola	DATE >	21.04.2015
FUNCTION>	Administrative Assistant	SIGNATURE >	

<b>CCM MINUTES APPROVAL:</b>			
APPROVED BY (NAME) >	Olimbi Hoxhaj	DATE >	24.04.2015
N/Kryetare e MKV		SIGNATURE >	